CHANGE CONTROL ACTIVITIES SCHEDULE

As Of -- WEEK ENDING 05/31/2002

No.	Item	Start Date	Details	Status	U	Date Ended
01	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	**ACTIVITY**: Update HRSBOX, HRQA, and HRTEST databases throughout the day. . . . . **LOCATION**: N/A . . . . **IMPACT:** These databases will be unavailable during the updates.	Ongoing.		N/A
02	PeopleSoft - HR Ref: Kari Alverson	Monday to Wednesday of each Payroll week	**ACTIVITY**: Bring down HRPROD Application Server from **10am Monday** until **8am Wednesday**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period of the <u>Payroll week</u>.	Ongoing.		N/A
03	PeopleSoft - HR Ref: Kari Alverson	Friday, 05/31/2002	**ACTIVITY**: Apply patches to the HR Production areas from **7am** until **9am**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period.	Delayed once more. Waiting for latest Start Date.		
04	PeopleSoft - FS Ref: Cheri Detweiler	Each Friday between 1st & 2nd PR Check Issue days	**ACTIVITY**: Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. . . . . **LOCATION**: N/A . . . . **IMPACT:** These databases will be unavailable during the updates on those days.	Ongoing.		N/A
05	PeopleSoft - FS Ref: Cheri Detweiler	To Be Determined	**ACTIVITY**: Apply patches to the FS Production areas from **7am** until **9am**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period.	Waiting for decision.		N/A
06	Computer Systems Ref: Don Robbins	Each Sunday between 3am and 9am ------------------ Specifically , 06/02/2002	**ACTIVITY**: Perform maintenance and upgrades on network systems. On 06/02, update GroupWise domains & Post Offices to GroupWise 6 for: **Argon**, **Nitrogen**, **Convention Center**, **Fire**, **Parks**, **RDA**, and **MSC** servers. . . . . **LOCATION**: ISD Computer Room. . . . . **IMPACT:** All City network systems will be unavailable during this period.	Waiting for scheduled Start Date.		

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No.	Item	Start Date	Details	Status	U	Date Ended
83	Oracle Patch -- **Hafnium** Ref: Kari Alverson	May, 2002	**ACTIVITY**: Apply patch to Oracle database on server **Hafnium**. . . . . **LOCATION**: N/A . . . . **IMPACT:** This database will unavailable during the patch update.	Waiting for Budget document to be loaded to PeopleSoft Financials.		
89	GIS Front Counter Ref: Gary Unruh	Moved to mid- to late May, 2002	**ACTIVITY**: Upgrade Front Counter software for all GIS users. . . . . **LOCATION**: All **GIS** stations. . . . . **IMPACT:** Should be transparent to users while using the old Front Counter, but new Front Counter must be used at end of week when the upgrade is finished.	Waiting for **re**scheduled Start Date.		